

Report to the Chief Officer (Highways and Transportation)

Date: 10- November 2015

Subject: Westroyd Primary School, Farsley – Proposed Waiting Restrictions & Traffic Calming

Capital Scheme Number: 16981/FWR/000

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- 1 The Best Council Plan 2013-17 outlines how Leeds City will achieve its ambition to become the Best City in the UK and Leeds City Council the best local authority. According to the Best Council Plan, the success of the Best Council objective: ensuring high quality public services, will be partly measured through reduced numbers of people Killed or Seriously Injured on the city's roads. By enhancing the local residential environments by reducing vehicles speeds will provide a safer and more user friendly road environment for all road users.
- 2 Leeds City Council, being mindful of the above, is responsible for designing and implementing highway works associated with the school expansion programme for Westroyd Primary School in accordance with a number of planning conditions.
- 3 The purpose of this report is to request authority to advertise a draft Traffic Regulation Order to introduce 'No Stopping' (8am - 5pm Mon to Fri) restrictions on the School Keep Clear markings, in the vicinity of the school.
- 4 This report also seeks approval to advertise the 90c notice for the introduction of vertical traffic calming features where speed surveys indicate that traffic calming features are required.

- 5 To undertake the detail design and implementation of a Speed Table at the location of New Street with its junction with Newlands and Clara Street.

Recommendations

- 6 The Chief Officer (Highways and Transportation) is requested to:
- i) approve the design and implementation of 'No Stopping' (8am - 5pm Mon to Fri) restriction on the School Keep Clear markings on Frances Street, outside Westroyd Primary school and on New Street (between Newlands and The Boulevard) in Farsley. Details are shown on drawing no: TM-8-2322-12-03.
 - ii) approve the design and implementation of a Speed Table at the location of New Street, junction with Newlands and Clara Street, Farsley. Details are indicated on the attached drawing no: TM-8-2322-12-03, at a commulative cost of £22,000.
 - iii) give authority to display a Notice under the provision of Section 90c of the Highways Act 1980, to inform members of the public of traffic calming measures in the form of a Speed Table on New Street, junction with Newlands and Clara Street, Farsley as indicated on the attached drawing no: TM-8-2322-12-03.
 - iv) Request the City Solicitor to:
 - a) Advertise a draft Traffic Regulation Order to introduce 'No Stopping' (8am - 5pm Mon to Fri) restrictions on the School Keep Clear markings on Frances Street outside Westroyd Primary school and on New street (between Newlands and The Boulevard), Farsley and if no valid objections are received, to request that the City Solicitor make, seal and implement the order as advertised. Details are as shown on drawing TM-8-2322-12-03.
 - b) Advertise a notice under Section 90C of the Highways Act 1980 to provide traffic calming measures, in the form of a speed table on New Street, at its junction with Newlands and Clara Street, Farsley.

1 Purpose of this report

- 1.1 To seek approval to advertise a draft Traffic Regulation Order to introduce 'No Stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings on Frances Street outside Westroyd Primary school and on New Street (between Newlands and The Boulevard), Farsley, as shown on drawing TM-8-2322-12-03 and if no valid objections are received, to request that the City Solicitor make, seal and implement the order as advertised.
- 1.2 To seek approval to advertise a 90c notice for the undertaking of a speed table on New Street at its junction with Newlands and Clara Street, Farsley.

2 Background information

- 2.1 Westroyd Primary school extension is to provide additional capacity to cater for the demand in pupils attending the school. The number of pupils attending the school is expected to increase by 30 pupils from 180 to 210 pupils.
- 2.2 The site lies within a predominantly residential area and a large proportion of pupils, parents/ guardians are able to access the school on foot. Because of the compact nature of both the infants and nursery school site, and the small catchment area of the site, no provision will be made for cyclist within the sites.
- 2.3 Two additional parking spaces will be provided within the nursery school site and there is sufficient space within the car park to accommodate parking, provided that it is carefully manage by the school. In overall term, the proposed highway impact with regards to staff is not considered to be significant.
- 2.4 For any additional parents or guardians who choose to use the car to drop off and pick up the pupils, the impact on the local highway network is considered to be minimal with less than 15 parent expected to drop of their children by car. A 20mph zone has already been introduced within the vicinity of the site as part of the City Connect Cycle scheme. The implementation of the scheme would improve the walking environment and help to create even safer walk routes to and from school.

3 Main issues

- 3.1 As part of the school extension programme, formal waiting restrictions are being introduced to clear the entrances to the school from parents or guardians who drop off and pickup pupils. It is hoped that clearing this area of vehicles will improve visibility and road safety for both pedestrians and motorist within close proximity of the school.
- 3.2 To improve road safety on Frances Street and New Street, in the vicinity of Westroyd Primary School, it is proposed to introduce 'No Stopping' (8am - 5pm Mon to Fri) on School Keep Clear marking restrictions. The proposals can be shown on drawing TM-8-2322-12-03.
- 3.3 To advertise a 90c notice for the proposed traffic calming feature (a Speed Table) on New Street at it junction with Newlands and Clara Street. The full detailed extents of the speed table and 'No Stopping' restrictions are show on drawing TM-8-2322-12-03.

3.4 Design Proposals and Full Scheme Description.

- 3.4.1 As part of the works to increase road safety outside Westroyd Primary school, it is proposed to introduce 'No Stopping' (8am-5pm Mon to Fri) restrictions to formalise the proposed School Keep Clear markings outside the school entrance's on Frances Street and New Street. The specific times of the restriction will be subject to consultation.

3.4.2 The full extents of the 'No Stopping' restrictions are shown on drawings TM-8-2322-12-03.

3.5 Programme

3.5.1 It is anticipated that the proposal will be implemented within the 2015/2016 financial year.

4.0 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Ward Members: Ward Members were consulted as part of the initial planning application, and again consulted on the detail on 11th June 15 and fully support the proposals.

4.1.2 Emergency Services and WYCA were consulted on the 11th June 15 and have no objections.

4.1.3 The School has been contacted with regards to the proposals asking for comments and to specify what times they would prefer to see applied to the School Keep Clear markings. No response has been received to date but the matter will be agreed in the near future.

4.1.4 The general public will be consulted via notices on street lighting columns during the public advertisement phase, along with an advert in the Yorkshire Evening Post newspaper.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 A full Equality, Diversity / Cohesion and Integration impact assessment has been carried out for the No Waiting and No Stopping restrictions.

4.2.2 Positive Impact:

- Improved sightlines at junctions where restrictions are introduced.
- Improved awareness of existing crossing points for motorists.
- Improved footpath access for all pedestrians, which will include carers supporting pushchairs, wheelchair users and disabled people particularly the blind and visually impaired.

4.2.3 Negative Impact:

- The removal of the unrestricted carriageway section will transfer the problem of parents/ guardians dropping off and picking up pupils attending the school to neighbouring street where there are no waiting restrictions applied.

4.3 Council Policies and City Priorities

4.3.1 The Best City ambition is to improve life for the people of Leeds and make our city a better place. Measures to improve road safety make a specific

contribution to the Best City for Communities and Child Friendly Leeds ambitions.

- 4.3.2 The proposals contained in this report are in accordance with Plan Objective: Delivering Accessibility. The proposals also follow core strategy Approaches A1 and A2 in that the scheme will improve physical accessibility and improve the highway for pedestrians.

4.4 Resources and Value for Money

- 4.4.1 The estimated total cost to implement this scheme is £22,000, which comprises of £17,000 works costs, £4,000 staff fees, and legal fees £1,000, all to be funded from the Children's Services Capital Programme.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The scheme is in the Annual Programme and subject to resolving any objections received it is anticipated to be completed within the 2015/2016 financial year.

4.6 Risk Management

- 4.6.1 Objections to the permanent Traffic Regulation Order may be raised during the formal consultation and could result in a delay in implementing the orders.

5 Conclusions

- 5.1 The proposed 'No Stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings outside Westroyd Primary school on Frances Street and on New Street, Farsley will remove parents/ guardians from parking outside the school entrance to drop off and pick up pupils. The proposed speed table on New Street (at its junction with Newlands and Clara Street) will reduce vehicle speeds on the approaches to the speed table which will improve road safety for all road users. These measures will provide a safer environment around the school and encourage more sustainable travel for all users. The scheme will be of benefit to not only the local school but will be beneficial to the wider community.

6 Recommendations

- 6.1 The Chief Officer (Highways and Transportation) is requested to:

- i) approve the design and implementation of 'No Stopping' (8am - 5pm Mon to Fri) restriction on the School Keep Clear markings on Frances Street, outside Westroyd Primary school and on New Street (between Newlands and The Boulevard) in Farsley. Details are shown on drawing no: TM-8-2322-12-03.
- ii) approve the design and implementation of a Speed Table at the location of New Street, junction with Newlands and Clara Street, Farsley. Details are indicated on the attached drawing TM-8-2322-12-03, at a commulative cost of £22,000.

iii) give authority to display a Notice under the provision of Section 90c of the Highways Act 1980, to inform members of the public of traffic calming measures in the form of a Speed Table on New Street, junction with Newlands and Clara Street, Farsley as indicated on the attached drawing no: TM-8-2322-12-03.

vi) Request the City Solicitor to:

a) Advertise a draft Traffic Regulation Order to introduce 'No Stopping' (8am - 5pm Mon to Fri) restrictions on the School Keep Clear markings on Frances Street outside Westroyd Primary school and on New street (between Newlands and The Boulevard), Farsley and if no valid objections are received, to request that the City Solicitor make, seal and implement the order as advertised. Details are as shown on drawing no: TM-8-2322-12-03.

b) Advertise a notice under Section 90C of the Highways Act 1980 to provide traffic calming measures, in the form of a speed table on New Street, at its junction with Newlands and Clara Street, Farsley.

7 Background Papers¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1

Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Highway services	Service area: Traffic Management
Lead person: Peter Walwyn	Contact number: 0113 2475620

1. Title: Westroyd Primary School, Farsley – Proposed Waiting Restrictions & Traffic Calming		
Is this a:		
<input type="checkbox"/> Strategy / Policy	<input checked="" type="checkbox"/> Service / Function	<input type="checkbox"/> Other
If other, please specify		

2. Please provide a brief description of what you are screening
To introduce 'No Stopping' on School Keep Clear markings. Parent are continuously dropping off and picking up children from outside the school entrances on Frances Street & New Street. As part of the school extension, waiting restriction along with 90c notice to implement vertical traffic calming measures will improve road safety outside the school entrances.

3. Relevance to equality, diversity, cohesion and integration
All the council's strategies/policies, services/functions affect service users, employees or

<p>the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.</p> <p>The following questions will help you to identify how relevant your proposals are.</p> <p>When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).</p>		
Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	x	
Have there been or likely to be any public concerns about the policy or proposal?	x	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		x

If you have answered **no** to the questions above please complete **sections 6 and 7**

- If you have answered **yes** to any of the above and;
- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
 - Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<p>4. Considering the impact on equality, diversity, cohesion and integration</p>
<p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p> <p>Please provide specific details for all three areas below (use the prompts for guidance).</p> <ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected) <p>Consultation has taken place with Ward Members, the emergency services and WYCA and no objections have been received from them. Consultation has also been carried out to all of the businesses affected.</p>

- **Key findings**

(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

It may be perceived that the scheme has a more positive impact on pedestrians and cyclists over motorists. However, the reduction in road casualties has a beneficial effect on all three groups.

Positive Impacts of the scheme features

- Improved sightlines at the junction where restrictions are being introduced.
- Improved awareness of existing crossing points for motorist.

Negative impacts;

- The removal of the unrestricted carriageway section will transfer the problem of parents/ guardians dropping off and picking up pupils attending the school to neighbouring street where there are no waiting restrictions applied

- **Actions**

(**think about** how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:	n/a
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Date to complete your impact assessment	n/a
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Lead person for your impact assessment (Include name and job title)	n/a
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Alan Robinson	Senior Engineer	31/03/2015

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screening's should be sent to equalityteam@leeds.gov.uk. For record keeping purposes it will be kept on file (but not published).

Date screening completed	31/03/2015
If relates to a Key Decision - date sent to Corporate Governance	
Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk)	